TO ALL CLEANROOM USERS

All users are required to share the responsibility of performing the biweekly cleaning maintenance of the facility. This is the only way we can protect the excellent particle count levels that we have maintained to date.

Since there are now many users, the task is assigned to teams of two and each such team is assigned a particular date. Go to the Hopeman Microfabrication Facility website at www.ece.rochester.edu/research/cleanroom, and then click to the cleanroom reservations calendar to find your assigned date.

To assure that biweekly cleanings are performed in a consistent fashion each time, please adhere to the following methods:

New groups, doing a cleanup for the first time, should coordinate their work with the group that performed cleaning two weeks previously. A person from the previous team will come to the cleanroom and show the new team:

- where all supplies, such as tacky roll mops, swiffers, are located
- what materials to use, and where and how to use them
- the cleaning sequence to be followed
- how to use particle counter & where all to take counts & where to record them

You can make this contact any time, but it is preferred that you do it on your assigned cleaning date. In case you need e-mail contacts for the previous cleanup team, please contact Chris Bailey (baily@ece.rochester.edu) or T. B. Jones (jones@ece.rochester.edu).

Thank you for your cooperation.